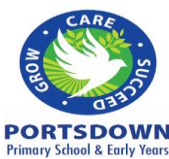


**RISK ASSESSMENT**

Portsdown Primary School and Early Years Sundridge Close Cosham Portsmouth PO6 3JL 	Location: Within school grounds and associated buildings as appropriate	<table border="1"> <tr> <th>Severity</th> <th></th> <th>Likelihood</th> </tr> <tr> <td>No injury</td> <td>1</td> <td>Never</td> </tr> <tr> <td>Minor injury</td> <td>2</td> <td>Seldom</td> </tr> <tr> <td>Injury</td> <td>3</td> <td>Possible</td> </tr> <tr> <td>Serious injury</td> <td>4</td> <td>Probable</td> </tr> <tr> <td>Death</td> <td>5</td> <td>Always</td> </tr> </table>	Severity		Likelihood	No injury	1	Never	Minor injury	2	Seldom	Injury	3	Possible	Serious injury	4	Probable	Death	5	Always	<table border="1"> <tr> <th>X</th> <th>1</th> <th>2</th> <th>3</th> <th>4</th> <th>5</th> </tr> <tr> <td>1</td> <td>1</td> <td>2</td> <td>3</td> <td>4</td> <td>5</td> </tr> <tr> <td>2</td> <td>2</td> <td>4</td> <td>6</td> <td>8</td> <td>10</td> </tr> <tr> <td>3</td> <td>3</td> <td>6</td> <td>9</td> <td>12</td> <td>15</td> </tr> <tr> <td>4</td> <td>4</td> <td>8</td> <td>12</td> <td>16</td> <td>20</td> </tr> <tr> <td>5</td> <td>5</td> <td>10</td> <td>15</td> <td>20</td> <td>25</td> </tr> </table>	X	1	2	3	4	5	1	1	2	3	4	5	2	2	4	6	8	10	3	3	6	9	12	15	4	4	8	12	16	20	5	5	10	15	20	25
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Reviewed: January 2023 Review date: January 2027	Activity: Breakfast Club	1-6 <b>LOW RISK</b> Monitor 8-12 <b>MEDIUM RISK</b> Monitor, review & reduce risk where possible 14-25 <b>HIGH RISK</b> Further Action Required																																																							

Hazard	Risk	Persons affected	Severity	Likelihood	Total risk	Control Measures	Severity	Likelihood	Total risk
Road traffic incident	Broken bones Lacerations Cut and grazes Head Injuries Slips, trips and falls Musculoskeletal injuries Crush injuries	Children and adults attending the school	5	3	15	The gates are open from 7:40am to allow for early families/children to come onto the site rather than waiting on the pavement. Children encouraged during assemblies and lessons to cross roads where it is safe. Ideally, crossing should occur using the crossings or the subway wherever possible (this is the case for the main road (Southampton Road). Although this road is not directly outside the school, a number of the families and children will use this road to access Sundridge Close. Children reminded about road crossing when participating in local visits. Parents/carers encouraged to use alternative transport to cars where possible e.g. use bikes or scooters rather than cars.	5	2	10
Cars parked on double yellow lines and on the school zig zag lines causing a potential road traffic incident (see above)	Broken bones Lacerations Cut and grazes Head Injuries Slips, trips and falls Musculoskeletal injuries Crush injuries	Children and adults attending the school	5	3	15	Drivers of cars seen to be parking on the zig zag lines outside of school to be challenged (where possible). SLT and Site Manager on duty in the mornings and at the end of the school day. Newsletters refer to the need to park considerately. No stopping sign on display outside of school.	5	2	10

Trips and Falls outside	Broken bones Lacerations Cut and grazes Head Injuries Slips, trips and falls Musculoskeletal injuries	Children specifically but also all adults with their children	5	3	15	Children reminded not to run into the club and around the school. Club numbers limited to ensure that there are good ratios of staff to children. The cage is used for the children in 4, 5 and 6. Playground 2 is used for the Year R-3 children to limit the number of children in each area. A number of the staff are first aid trained with at least one member of the team first aid trained per day. Paediatric first aid support available from the nursery staff. Clear expectations and the school's behaviour system is in place and followed. Year 5 and 6 children are permitted to join the children in the cage when Breakfast Club are on the cage from 8:35am.	5	2	10
Trips and Falls inside	Broken bones Lacerations Cut and grazes Head Injuries Slips, trips and falls Musculoskeletal injuries	Children	5	3	15	Children reminded not to run inside and around the school. Club numbers limited to ensure that there are good ratios of staff to children. A number of the staff are first aid trained with at least one member of the team first aid trained per day. Paediatric first aid support available from the nursery staff. Clear expectations and the school's behaviour system is in place and followed. Children limited to defined areas of the school and supervised.	5	2	10

Toasters being used to toast bread and other permissible items	Risk from injury, including burns and fire	Children, staff and visitors	3	4	12	<p>Toaster inspected before use for any obvious signs of damage and not used should any signs be found.</p> <p>No one under 16 to operate the toaster.</p> <p>Staff to be clear how to operate the toaster before use.</p> <p>Toasters PAT tested annually.</p> <p>Excessive dust in electrical equipment can cause sparking. Provision of carbon dioxide extinguishers near kettles to be ensured.</p> <p>Toasters to be placed on a flat, even surface.</p> <p>Cord for the toaster to be kept out of the way to prevent it being tugged accidentally.</p> <p>Users not to touch the outside of the toaster when it is in operation has just been used as it gets very hot.</p> <p>Unplug/ turn off at the electric point when not in use.</p> <p>Nothing other than bread and other permissible foods to be placed in the toaster. If something is stuck, it is not to be removed with a knife as this could cause an electric shock.</p> <p>Regular clearing of the crumb tray to be undertaken.</p> <p>Clean the toaster once unplugged but not with water.</p> <p>Store the toaster where liquid will not spill onto/into it.</p> <p>For the toasters used in breakfast/after school club, while the toaster is cooling, it is to be supervised to prevent children from touching it.</p>	3	2	6
Allergies	Anaphylaxis triggered by a severe allergy to:	Children and adults	5	3	15	<p>Parents/carers asked to complete information on allergies and these school records are used by the breakfast club in order to be aware of which children have allergies.</p> <p>List of food provided at breakfast club on the website and also on a board in the East Hall.</p>	5	1	5
<p>Possible symptoms include:  Swelling of face and neck  Blotchy skin eruptions  Respiratory distress - similar to a severe asthma attack and raised heart rate could lead to unconsciousness  Possibility of respiratory/cardiac failure in extreme cases</p> <p>Reaction triggered by ingestion / touch etc.</p>									

